

PENDLETON COUNTY FISCAL COURT
SPECIAL CALL MEETING
December Term, December 18th, 2009

COURT MET PURSUANT TO ADJOURNMENT
With
HONORABLE HENRY BERTRAM, COUNTY JUDGE/EXECUTIVE
Presiding

MEMBERS PRESENT: Bobby Fogle, Gary Veirs, Alan Whaley

MEMBERS ABSENT: Stacey Wells

COUNTY ATTORNEY: Jeff Dean, Absent

Invocation was given by Judge Bertram, Pledge Allegiance lead by Judge Bertram

In Re: Agenda

Judge Bertram presented the agenda for this meeting. Whereupon Squire Veirs made a motion to accept the agenda as presented, seconded by Squire Whaley, motion carried.

In Re: Approval of Sheriff's Budget

Sheriff Peoples was present and presented his budget to the Fiscal Court for approval. Judge Bertram thanked the Sheriff for his willingness to work with the Court to prepare a budget that was acceptable to both him and the court.

Squire Fogle made a motion to accept the budget as presented, seconded by Squire Veirs, motion carried.

LP 11/02/01 Rev. 11/05

Henry
12/18

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2010

Pendleton County Sheriff

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1	Column 2	Column 3	Column 4	Column 5
	2010 Fee Account Budget Estimate	2010 Fee Account Cumulative Actual	Account (NOT FEE ACCOUNT)	Account (NOT FEE ACCOUNT)	Account (NOT FEE ACCOUNT)
1. Beginning Balance Plus Receipts YTD	\$774,450.00				
2. Total Disbursements YTD	\$735,125.00				
3. Book Balance/Excess Fees	\$39,325.00				
4. Bank Statement Balance					
5. Plus Deposits in Transit					
6. Less Outstanding Checks					
7. Other					
8. Reconciled Bank Balance					
9. Accounts Receivable as of 12/31					
10. Unpaid Obligations as of 12/31					
11. Excess Fees					

Instructions: This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate columns of Part One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is cumulative. Show the status of all funds in the official's charge during calendar year to date in Part One. Line 1: Show total receipts on a cash basis for the year to date including any beginning balances for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Two of report. Line 2: Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Three of report. Line 3: Show difference between lines 1 and 2 for all accounts. Line 4: Show bank statement balance (if not close of quarter). Line 5: Show total deposits made prior to close of quarter that are not reflected in bank statement(s). Line 6: Show total amount of checks tested prior to close of quarter that are not reflected in bank statement(s). Line 7: Show investments. Line 8: Show line 4 adjusted for lines 5, 6, and 7. Line 8 should equal line 3 for all accounts. Line 9: Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 10: Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 11: Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All debt to be shown in Part Four. Report due to: State Local Finance Officer, 1024 Capital Center Drive, Suite 340, Frankfort, KY 40601-9204 by the 30th day following the close of each quarter. Fax # 502-573-3712 / T/F # 502-573-3710.

Approved by the fiscal court on the ____ day of _____, 20__.

To the best of my knowledge the information reported herein for the budget/quarter ended _____ is accurate and complete.

County Judge/Executive

Date

Signature of County Sheriff

Date

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD
1. School Resource Officer	\$28,000.00					
2. Grants	\$2,500.00					
3. State - KJ.F.F.F.P.	\$18,000.00					
4. State Fees for Services/ courttime)	\$60,000.00					
5. Miscellaneous	\$6,500.00					
6. Transport Duplicates	\$64,000.00					
7. Circuit Clerk						
8. Sheriff Security Services	\$11,500.00					
9. Courthouse General Fund	\$9,000.00					
10. Court Ordered Payments						
11. Fiscal Court (Indefinite Period Cases)	\$600.00					
12. County Clerk (Indefinite Period Cases)	\$15,000.00					
13. Commissions on Taxes Collected	\$260,000.00					
14. Fees Collected for Services						
15. Auto Inspections	\$4,000.00					
16. Accident/Police Reports	\$350.00					
17. Serving Papers	\$35,000.00					
18. CCDW	\$4,000.00					
19. Vehicle Loan	\$29,000.00					
20. Gas fr. Prisoner Transport	\$12,000.00					
21. Interest Earned						
22. Total Revenues						
23. 10% add on taxes	\$25,000.00					
24. Salary Adv. For January						
25. State Advancement	\$190,000.00					
26.						
27. Total Receipts (Total lines 22 through 26)	\$774,450.00					

Copy the figure shown on line 27 to the Budget Estimate column on the Summary on page 1, column 1, line 1. Copy the figure shown on line 27 to the Total YTD column on page 1, column 2, line 1. Copy the figure shown on line 27 to the Receivable column on page 1, line 2.

Sherriff's Budget and Report

Part Two - Fee Account Receipts

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Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations	Settlement Total
1. Personal Services								
2. Sheriff's Gross Salary	72,325.00							
3. Dependent Care Salaries	79,500.00							
4. Part Time Gross Salaries	\$16,000.00							
5. Secretary Salaries	\$23,500.00							
6. Overtime Gross	\$13,000.00							
7. Transport Salaries	\$64,000.00							
8. Employee Benefits								
9. Employer's Share Social Security								
10. Phone Allowance	\$3,000.00							
11. KLDW	\$18,000.00							
12. School Resource Officer	\$43,700.00							
13. Trucking Fringe Benefits (VDBE)	\$3,600.00							
14. Contractual Services								
15. Advertising	\$400.00							
16. Vehicle maintenance and repairs	\$10,000.00							
17.								
18. Supplies and Materials (include here only actual amounts)								
19. Office Materials and supplies	\$3,000.00							
20. Uniforms	\$3,500.00							
21. Gasoline	\$30,000.00							
22. Mobile Phone	\$1,800.00							
23. Courthouse General Fund	\$7,000.00							
24. Amusement	\$2,000.00							
25. Other Charges (documented entries, examples are)								
26. Conferences/Training	\$7,000.00							
27. Dues	\$500.00							
28. Postage	\$800.00							
29. Office Phones	\$2,100.00							
30. Miscellaneous	\$6,000.00							
31. CCDW Fees	\$2,000.00							
32. K-9	\$5.00							
33. Computer/Copier	\$10,500.00							

Sherriff's Budget and Report

Part Three - Fee Account Disbursements

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Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31
34. Uniform Court Security	\$1,000.00						
35.							
36. Radio	\$2,000.00						
37. Range Instructor	\$1,500.00						
38. Court Security Salary	\$62,400.00						
39.							
40. Debt Service (principal money, interest, lease/purchase)							
41. State Advancement	\$190,000.00						
42. Bank Loan January Salary							
43. Interest							
44. Repayment of Vehicle Loan	\$29,000.00						
45. Capital Outlay (single purchase of tangible items having 1+ years)							
46. Office Equipment	\$1,000.00						
47. Vehicles	\$29,000.00						
48. Accreditation							
49. Subtotal from Page 1	\$419,225.00						
50. Total	\$735,125.00						
For offices that fee pool, pay fee to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below:							
51. Payments to County Treasurer							
52. Payments to State Treasurer							
53. Total Disbursements (Total from 34, 41, and 52)							

Copy the figure shown on line 53 in the Budget Estimate column to the Summary on page 1, column 1, line 2. Copy the figure shown on Line 53 in the Total YTD column to page 1, column 2, line 2. Copy the figure shown on Line 53 in the Unpaid column (see

In Re: Approve Surplus of Old County Jeep

Judge Bertram presented the court with a copy of a resolution whereby declaring the old animal control jeep as surplus property and disposing of such equipment through the sealed bid process. Squire Veirs made a motion to approve the Jeep as surplus, seconded by Squire Whaley, motion carried.

RESOLUTION NO. _____

COUNTY OF PENDLETON KENTUCKY

A RESOLUTION OF THE PENDLETON COUNTY FISCAL COURT
DECLARING THE ANIMAL CONTROL JEEP AS SURPLUS PROPERTY AND
DISPOSING OF SUCH EQUIPMENT THROUGH THE BID PROCESS.

WHEREAS, due to the past purchase of an animal control jeep, the fiscal court is
declaring the old previous animal control jeep as surplus property, and

WHEREAS, the old jeep is beyond suitable repair and does not meet current need, and

WHEREAS, it is in the best interest of fiscal responsibility for the fiscal court to dispose
of such equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Pendleton County Fiscal Court
does hereby declare the 1997 jeep used as an animal control vehicle as surplus and
further resolves to dispose of this surplus property through the sealed bid process.

This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED: December 18, 2009

Henry W. Bertram
County Judge/Executive
Pendleton County

ATTEST:

Vicky King
Fiscal Court Clerk

In Re: Adjournment

Squire Veirs made a moiton, seconded by Squire Whaley that this meeting be adjourned to meet again in regular session on December 22nd, subject to any called meetings, motion carried.

ATTEST:

Henry W. Bertram

Pendleton County Fiscal Court Clerk